



**MINUTES OF THE HARDEN NEIGHBOURHOOD PLAN PROJECT TEAM
HELD ON 25th MARCH, 2019 IN HARDEN MEMORIAL HALL**

Present: Cllr Kay Kirkham (Chair)
Cllr Gerald Jennings
Cllr Ann Taylor
Jools Townsend
Steve Johnson
Angela Costello
Jamie Wilde (IntegreatPlus)
Ken Eastwood (Clerk)

1. Apologies for absence

Cllr Gerwyn Bryan.

2. Minutes of last meeting

The minutes of the previous meeting were accepted.

3. Movement and Transport Policies

An initial draft of movement and transport policies was reviewed and discussed (see appendices). Suggested amendments were noted.

It was explained that policies would be supported with explanatory narrative to give context and to explain how aspirational outcomes would be delivered in partnership with stakeholders, local groups and residents etc. Some of the issues would be delivered in parallel through the Parish Plan and this would need to be made clear. In addition, policies would need to be supported with evidence.

There was discussion around the importance of the Design Guide, evidenced through recent attendance at a meeting with Bradford MDC by Jamie Wild. It was confirmed that the Team intend to pursue this further and apply for the required grant support in due course.

Assessing the condition, provision and adequacy of footpaths was discussed. An assessment of access and required repairs needs to be undertaken in addition to an analysis of where more paths are required to facilitate connected movement. Residents undertook to walk the routes and to take photographs where movement was impeded (including of groups of people, capturing difficulties with using prams and mobility aids etc.).

It was noted that traffic surveys and studies would provide useful evidence. Tony Carlyle was looking into surveys undertaken before the Bingley by-pass was built. The Clerk mentioned previous speed surveys in the village and a resident mentioned an annual traffic count undertaken near to Woodbank Nursery.

There was discussion around connectivity with neighbouring settlements. Walking and cycling routes between Harden and Bingley, Wilsden and Cullingworth could be explored further.

The value of real time information at bus stops was mentioned.

Actions

- Jamie Wilde to draft an example policy to show how they will be set out with supporting evidence.
- Jamie Wilde to investigate if policies have been adopted elsewhere with regard to real time information at bus stops.
- Residents to walk the footpath network and report back on findings and share photographic evidence.
- The Clerk to collate and share traffic survey information. To also approach Bradford MDC with regard to traffic count and Vehicle Activated Sign data sets.
- Cllr Kirkham to look at Wilsden's NP and explore the possibility of improving cycling links.
- The Clerk to contact Bingley Town Council and Cullingworth Parish Council to explore these issues further.

4. Team Member contribution to NP and Parish Plan work

History and heritage of Harden (for NP) – Cllr Kirkham to progress.

Map community facilities including green spaces (for NP & PP) – Cllr Taylor to progress (Cllr Jennings to share previous work on listing businesses and groups in the village).

Compile a list of local groups and societies (possible delivery partners for projects) (PP) – Steve Johnson to commence by obtaining a copy of the Welcome to Harden booklet produced by the Congregational Church.

Research planning and delivery of local projects (traffic, speed calming, pedestrian & cycle routes, public transport improvement etc.) (PP) – The Clerk and Jools Townsend to progress with support from others as required.

Collate photographs of Harden in both urban and rural locations (NP & PP) – The Clerk and Cllr Kirkham to progress. It was also agreed to run a photographic competition six

weeks before publishing a draft plan – by when the structure of the plan will define photo competition categories.

5. Discussion - Next Topic of Consideration

It was agreed that the next topic will be housing. Jamie Wilde will prepare and deliver a 20 minute presentation on what others have done with regard to housing, reflecting the aims and aspirations of what has been discussed thus far.

It was suggested that future meetings should include an agenda item to enable Team Members and Jamie Wilde to provide updates on progress.

6. Any other business

None.

7. Next meeting

20th May 2019, at 19:15 in Harden Memorial Hall.

Appendices

Initial draft of transport & movement policies

1. Community Infrastructure Levy (CIL) money will be used to fund the expansion and maintenance of the green network as identified on the proposals map. (Map to follow, group to define routes at later meeting)
2. Improvements to the pedestrian and cycle network connecting Harden to Bingley are encouraged and will be supported.
3. New developments will be expected to connect with the existing provision of footpaths, and where necessary, improve the network. Developments should allow for safe and convenient pedestrian movement to local facilities, shops and schools. New developments should be within 400m of public transport connections.
4. New residential developments should:
 - Provide the minimum expected amount of parking spaces in line with CBMDC standards
 - Provide on-street visitor parking bays where necessary
 - Provide garages and driveways to the rear or side of properties in the same architectural style as the house, with minimum internal dimension of the garages 3m x 6m and driveways a minimum of 6m in length measured from the highway.
 - Provide an adequate provision of on-site cycle storage
 - Provide on-site electric vehicle charging point(s)
 - Refer to the design guidance contained in the plan to produce design-led street layouts and parking solutions
5. Proposals for speed calming measures and improved parking management within the village centre will be supported.

*Don't get too focussed on the exact wording of policies. These will be refined and revised as the plan progresses through meetings with CBMDC, public and statutory consultations and finally at Independent Examination. It's more the principle and general aim of the policies we are looking at.

Jamie Wilde